

## Step 1:

**Configuration**

Enable Aeries Integration

IMPORT FREQUENCY

Every 24 hours

BASE URL

https://demo.aeries.net/aeries.net/

CERTIFICATE

Enabling the Aeries Integration will automatically sync MPW with Aeries based on the Import Frequency selected.

The Base URL is the URL of your Aeries API and the certificate is a 32 character key provided by Aeries.

## Step 3:

**Single Student Preview**

STUDENT ID

SCHOOL CODE

The Single Student Preview allows you to import a single student into MPW to ensure that all fields have been mapped correctly

Enter a Student's ID and School Code and click preview to preview what everything will be mapped to. If the fields are mapped correctly, click the import button.

## Step 2:

**Field Mappings**

Student Number	StateStudentId	Student First Name	FirstName
Student Middle Name	MiddleName	Student Last Name	LastName
Site	SchoolCode	Grade	Skip
Teacher	Skip	Birth Date	Skip
Parent Name	Skip	Parent Email	Skip
Parent Phone Number	Skip	Address	Skip
Language	Skip	Serving Number	Skip

Map Sites, Map Grades, Map Languages

Match the Aeries field names with the MPW names by selecting an Aeries field from the dropdown list. Only four fields are required for Aeries: **Student Number, Last Name, First Name and Site.**

## Step 4:

**Manual Import**

Manual Import  
This will start importing your students by mapping their data according to the mapping configuration you chose. It may take a few minutes.

Back Import

Click the Import button to begin the full Aeries Import. A looping animation will begin.

The results of the import can be viewed in **Utilities: Import Results.**